

Prof. Auger's field notebook requirements:

Please be consistent in maintaining the following format parameters:

- **Try to mark and distinguish the outside cover of your notebook in a manner that will differentiate it from others being used by students in the course. Clever schemes portray your individuality, catch the instructor's attention and make life generally more interesting and enjoyable.**
- **The inside cover should contain your name, address, email address, phone number, and any other information that will facilitate the return of your notebook if lost. You might want to offer a reward for its return.**
- **Leave the first three pages for your Table of Contents.**
- **Use page 4 for contacts (phone #s / email addresses).**
- **Consequently, your first actual field (or lab) entry will occur on page 5.**
- **Date each page as you use it, in the upper right hand corner.**
- **Number every page on the bottom right hand corner.**
- **Field written entries should occur only on the right hand side (odd-numbered) pages. You will use the left hand side (even-numbered) pages to tabulate and summarize observations, construct graphs and charts, include maps or photos and list external references you might later consider relevant and helpful. All of these types of entries should be clearly titled and labeled.**
- **On the last page of the Notebook, produce a table clearly indicating the date, task, amount of time spent, and general description of each field session you conduct and record. Your total field time documented in the notebook should be at least 35 hours. (More = Better)**

Your notebook should be maintained and submitted in a neat and organized manner. Hopefully you will become involved in interesting, active, and exciting field systems. Writing information in a clear, concise, organized manner will allow you and others to review, access, and build upon your observations. Try to be relentlessly quantitative and be sure to refer specifically to any additional data recovered via non-written systems (photos, video and audio tapes, computer files, etc.). ***Remember that the field biologist's creed stipulates that if it ain't written down, it never happened.***